

Position: Medical Laboratory Technologist (MLT)

Department: Laboratory

Reports To: Lab Manager

Location: (1) Springdale, (1) Mountain Home - Onsite

FLSA: Non -Exempt



HIGHLANDS
ONCOLOGY

I. GENERAL PURPOSE

- Responsible for the performance and reporting of various technical, chemical, and microscopic tests.

II. EDUCATION / EXPERIENCE

- Graduation from an accredited institution, passing a Board of Registry (ASCP, AMT) as a medical technologist or medical technician.
- Ability to establish and maintain effective working relationships with staff, patients, and physicians.
- Ability to handle stressful situations.
- Excellent communication skills.
- Proficient computer skills

III. JOB DUTIES AND RESPONSIBILITIES

- Will be responsible for the performance of various technical, chemical, and microscopic tests to provide information for diagnosis and treatment of patients.
- Responsible for routine equipment operation, maintenance/repair, quality control, calibration, and workload.
- Reporting and quality assessment.
- Responsible for both manual and automated testing, and technical services.
- Daily use of various computer programs related to the Electronic Medical record, the Lab Information System, etc.
- Complies with HIPAA regulations & H.O.G. policies for the privacy and security of patient information.
- Must be able to multi-task and prioritize duties as necessary.
- Works closely with patients, staff, and physicians.
- Additional duties as requested by management.

IV. PHYSICAL DEMANDS

- Standing for long periods of time
- Visual perception
- Eye / Hand Coordination
- Dexterity
- Occasional Lifting 10 pounds or less